

OFFICE OF THE PRINCIPAL I.G.ENGINEERING COLLEGE SAGAR (M.P.)

NO/ECS/SC/ST Store/ 2058 /2020

Sagar Dated 20/9 /2020

To

संस्था की वेबसाइट

Sub – Enquiry for purchase of stationary/Drawing article.


Please quote your lowest rate for the supply of materials, equipment, as per list given on reverse/enclosed herewith, your quotation in a sealed envelopes should reach his office on or before 04.00 PM on 30/09/2020

The words quotations against enquiry number/ECS/...../...../SAGAR dated..... should be written on sealed envelop.

The terms and condition of the enquiry are as given :-

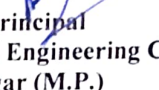
1. Rate quoted should be firm and for I.G. Engineering College Sagar.
2. Only GST will be payable as per government rules.
3. Full description of material should be given along with manufactures name.
4. Only good quality item in the list must be quoted with the sample supplied in the institution with the quotations such sample can be collected back from the institution after the expiry date of opening the quotations if not found as per specifications or after completion of comparative chart for placing the order (as the case may be)
5. Payment will be made within 30 days of the receipt of the materials equipment in the institution good working condition as per specification no other condition of payment will be accepted.
6. Quotation not confirming to our specification will be rejected.
7. Quotation written in pencil will be rejected.
8. The undersigned Reserve the right to reject any or all the quotation without assigning any reason whatsoever.
9. If any supplier wishes to be present at the times of opening of quotation he may do so at 4.00 p.m. on the date mentioned above.
10. The tender supplier should have a place of business in the state of MP from where the goods would be supplied to various destinations in the state and also hold register registration certificate under the M.P. Vanijyak kar Adhinyam.
11. The tenders or supplier shall submit the clearance certificate as provided under section of the M.P. Vanijyak kar Adhinyam.
12. The materials good should be supplied at destination/for Sagar.
13. Firm should be registered for GSTIN and its number should be mentioned on quotation.
14. There should be at least Rs. Five Lack turn over of firm yearly.
(Enclosed audit report of CA Year 2019-20)

Enclosed :- List of stationary item.


Principal
I.G. Engg. College Sagar (M.P.)

Specification of Items

No.	Name of Items with Specification	App. Qty. Requ.
1.	<p>DRAWING INSTRUMENT BOX WITH FOLLOWING ITEMS.</p> <p>a. Half set compass with centre lever arrangement. size 150mm with pen, pencil & needle points.</p> <p>b. lengthening Bar (set of 4) Hair spring divider control lever with slow motion adjustment size 150mm (One)</p> <p>c. Center wheel compass 100mm. One pencils (4 items)</p> <p>d. Drawing pen (4No.) one sheet handle & one steel handle (2 Items) One screw driver.</p> <p>e. One lead case (plastic) All items should be duely pack in plastic.</p>	75
2.	<p>MINI DRAFTER</p> <p>Suitable for imperial size drawing board 4 nos. of arms of steel Rod frame.</p>	100
3.	<p>LCD Sciencetific Calculator 10/12 digit Dual power.</p>	90


Principal
Indira Gandhi Engineering College
Sagar (M.P.)